

State Rural Employment Society - District Implementing Division (SRES-DID)

A Nodal Agency for implementation of MGNREGS, PMAY G, HGSIA, PMAAAY, PMAGY & Others
Community & Rural Development Department, Government of Meghalaya

North Garo Hills DISTRICT, MEGHALAYA, Resubelpara – 794108

No.NGH/DRDA/RGSA/ADVT/352/2021/371

Dated: Resubelpara, the 17th September, 2025

ADVERTISEMENT

In pursuance of the letter No. SRES/MEGH/828/2025-26/47 dated: Shillong, 12th September, 2025 received from the Mission Director, State Rural Employment Society, Meghalaya, Shillong, applications are invited from the permanent residents of Meghalaya, for the following posts under Rashtriya Gram Swaraj Abhiyan (RGSA) Meghalaya, North Garo Hills, Resubelpara. Interested candidates may submit their duly filled in Applications in Standard Form along with the photocopies of relevant self-attested documents. Contact number and Email ID may be submitted to the office of the District Rural Development Agency (Mini Secretariat), Resubelpara, North Garo Hills on or before 17th October, 2025 during office hours and the same will not be entertained thereafter. The post is purely on a contractual basis for a period of 1 (one) Year and extendable on the basis of performance. The mode of recruitment will be through a written test to be followed with a personal interview for the short listed candidate.

Serial No. 1 – Programme Assistant

Name of the Post	Programme Assistant
Place of posting	Adokgre C&RD Block
No. of Position	1
Minimum Qualification	Post Graduate Degree from a recognized University/Institution in Social Work/Sociology/Agricultural Economics/Rural Development.
Other essentials	Empathy with tribal communities and weaker sections, willingness to travel extensively in rural areas and stay in remote villages, ability to interact easily with rural people, adequate computer skills in addition to analytical skills on issues community mobilization and gender, Proficiency in English and should know local dialect of the respective block, willingness to accept a minimum tenure of one year.
Experience	Minimum of 2-3 years of work experience in Rural Development or related fields.
Nature of works	To play a critical role in building a team of those associated with the Project Implementation in the state, to plan and administer capacity building programmes for Block and VEC functionaries, to coordinate, to organize meetings, seminars, workshops and other official events, to develop appropriate communication procedures, to ensure that all team members are informed regarding the policies and directions of the Parent Department on RGSA programme, to liaise with Parent Department Organization and review the performance of the RGSA at the Block, to liaise with District Block VEC, to ensure conformity with project objectives and approach, assisting and guiding communities in development of Village Institution plans, monitoring and supervision of trainings for community leadership, provide periodic written report on various programmes and capacity building.
Remuneration (per month)	₹ 25,000/- (Rupees Twenty-Five Thousand Only)

Serial No. 2 – Accounts Assistant cum DEO

Name of the Post	Accounts Assistant cum DEO
Place of posting	Adokgre C&RD Block
No. of position	1

State Rural Employment Society - District Implementing Division (SRES DID)

A Model Agency for implementation of MGNREGS, PMAY-G, RGSA, PMAAGY, PMAGY & Others
Community & Rural Development Department, Government of Meghalaya

North Garo Hills DISTRICT, MEGHALAYA, Resubelpara – 794108

Minimum Qualification	Graduate in Commerce and 1 year Diploma in Computer Application or equivalent (compulsory)
Other essentials	Adequate computer skills in addition to analytical skills, willingness to accept a minimum tenure of one year.
Experience	Minimum of 2-3 years of work experience in accounts related works.
Nature of works	To maintain the books of accounts under the scheme and assist in data entry works pertaining to trainings and programmes conducted under the RGSA scheme, to assist the Blocks towards planning and administer capacity building programmes for Block and VEC functionaries, provide periodic financial position of the Block in respect to the RGSA schemes.
Remuneration (per month)	₹ 20,000/- (Rupees Twenty Thousand Only)

Only Candidates fulfilling the above criteria shall be allowed to appear for the written test. TADA will not be entertained to candidates appearing in the interview.

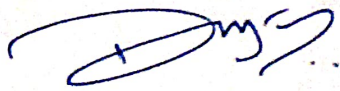
(Dr. Abhishek Saini, IAS)
Deputy Commissioner &
District Programme Coordinator
SRES-District Implementing Division
North Garo Hills, Resubelpara.

No.NGH/DRDA/RGSA/ADVT/352/2021/371-A

Dated: Resubelpara, the 17th September, 2025

Copy to:

1. The Director, Community & Rural Development Department, Meghalaya, Shillong for favour of kind information.
2. The Mission Director, State Rural Employment Society, Meghalaya, Shillong for favour of kind information.
3. The Block Development Officer, Resubelpara/Kharkutta/Bajengdoba/Adokgre C&RD Blocks for information with a request to put up the advertisement in your respective block office notice board.
4. ✓ The D.I.O. NIC, North Garo Hills with a request to upload in the District website.
5. Office Notice Board.


Deputy Commissioner &
District Programme Coordinator
SRES-District Implementing Division
North Garo Hills, Resubelpara.